

## CAREY SCHOOL ACTIVITY/DANCE REQUEST FORM

3 hours is the maximum time for a HS dance and 11:30 will be the latest time a dance can go.

Group requesting activity: \_\_\_\_\_ Adult/Advisor in charge: \_\_\_\_\_

Date of requested activity: \_\_\_\_\_ Time of requested activity: \_\_\_\_\_ to \_\_\_\_\_

Location of requested activity: \_\_\_\_\_

Activity name and theme or decorations planned \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Chaperones: (You must have 3 adults committed to chaperoning a dance from beginning to end.)

\_\_\_\_\_

If charging money to attend, a Fundraiser Form has been filled out and turned in with this form. Yes No

Person responsible to get a cash box and collect the money: \_\_\_\_\_

Students who are responsible to set up or decorate: \_\_\_\_\_

\_\_\_\_\_

Students who are responsible to clean up after the activity: \_\_\_\_\_

\_\_\_\_\_

For a dance, music will be provided by: \_\_\_\_\_

Will you need a check to pay for the music? Yes No

If refreshments are served, what will they be: \_\_\_\_\_

Refreshments will be set up and supervised by: \_\_\_\_\_

### Required Signatures

Organization President: \_\_\_\_\_

Organization Advisor: \_\_\_\_\_

Student Council President: \_\_\_\_\_

Student Council Advisor: \_\_\_\_\_

Principal: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_

This dance will be put on the school calendar upon approval.